

Gareth Owens LL.B Barrister/Bargyfreithiwr
Head of Legal and Democratic Services
Pennaeth Gwasanaethau Cyfreithiol a Democraataidd



To: Cllr Robin Guest (Chairman)

CS/NG

Councillors: Chris Bithell, Clive Carver, David Cox,
Glenys Diskin, Ian Dunbar, David Evans,
Veronica Gay, Ron Hampson, George Hardcastle,
Joe Johnson, Rita Johnson, Dave Mackie,
Tim Newhouse, Neville Phillips, Ian Roberts,
Tony Sharps, Paul Shotton, Nigel Steele-Mortimer,
Owen Thomas and Arnold Woolley

20 March 2014

Maureen Potter 01352 702322
maureen.potter@flintshire.gov.uk

Dear Sir / Madam

A meeting of the **CONSTITUTION COMMITTEE** will be held in the **DELYN COMMITTEE ROOM, COUNTY HALL, MOLD CH7 6NA** on **WEDNESDAY, 26TH MARCH, 2014** at **2.30 PM** to consider the following items.

Please note that the meeting will commence at 2.30pm or on the rising of the Democratic Services Committee, whichever is the latest.

Yours faithfully

Democracy & Governance Manager

A G E N D A

- 1 **APOLOGIES**
- 2 **DECLARATIONS OF INTEREST (INCLUDING WHIPPING DECLARATIONS)**

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The Council welcomes correspondence in Welsh or English
Mae'r Cyngor yn croesawau gohebiaeth yn y Cymraeg neu'r Saesneg

- 3 **MINUTES** (Pages 1 - 4)
To confirm as a correct record the minutes of the last meeting.
- 4 **CLWYD PENSION FUND GOVERNANCE** (Pages 5 - 18)
To provide Members with a proposal to change the governance arrangements for the Clwyd Pension Fund, and hence, the Council's Constitution.
- 5 **POSSIBLE REDUCTION IN SIZE OF DEMOCRATIC SERVICES AND CONSTITUTION COMMITTEES** (Pages 19 - 24)
To consider a reduction in the size of both the Democratic Services and Constitution Committees
- 6 **SIZE OF THE AUDIT COMMITTEE** (Pages 25 - 28)
To consider increasing the number of seats for councillors on the Audit Committee
- 7 **WHISTLEBLOWING POLICY** (Pages 29 - 40)
To consider amending the Constitution to reflect updating changes to the Council's Whistleblowing Policy.
- 8 **UPDATING THE CONSTITUTION** (Pages 41 - 54)
To consider further updating changes to the Council's Constitution pursuant to the 3 year programme agreed at the committee's meeting on the 24 July 2012.
- 9 **LOCAL CHOICE FUNCTION FOR SCHOOLS** (Pages 55 - 58)
To update the Constitution to include a new local choice function relating to schools.
- 10 **COUNCIL PROCEDURE RULE 25 – USE OF SUBSTITUTES** (Pages 59 - 66)
To consider amendments to Council Procedure Rule 25 relating to the use of substitutions.